THE GOVERNMENT AFFAIRS INSTITUTE

at Georgetown University

Application for the Capitol Hill Fellowship Program

We will accept applications at any time but not later than October 31, 2009, for the 2010 program. Please be advised that in some agencies the internal application process – which you must also complete – begins as early as ten months prior to our deadline.

Name _____
First Middle Last

Job Title_____
(Include your rank if uniformed service)

Office Mailing Address (please include necessary room number or mail stop/code)

Business Phone (_____) _____ Fax # (_____) _____

E-mail _____

Home Address_____
Street

_____
City State Zip Code

Please indicate whether you are applying for the ❑ **seven-month** or ❑ **twelve-month** program

Supporting Documentation:

❑ Completed SF 171, OF 612, or résumé.
❑ Statement by applicant describing how the experience will be important to individual career goals, to applicant's current agency position, and areas of primary interest on the Hill.
❑ Letter of nomination from applicant's supervisor, or other appropriate agency official, stating applicant's need for such Capitol Hill experience.
❑ Writing sample – a memo or paper by applicant on any subject demonstrating the ability to communicate well.

Mail or FAX Completed Form with Supporting Documents to:

The Government Affairs Institute
at Georgetown University
3333 K Street, NW, Suite 112
Washington, D.C. 20007

Fax: (202) 333-8165
Phone: (202) 333-4838